

**Saratoga County Prosperity Partnership
Board Minutes
4.17.17, 3:30 PM
SCPPI Offices
2911 Route 9
Malta, NY 12020**

Meeting called to order at 3:33 pm by Chairman Jack Lawler

Present: Chairman, Jack Lawler, Secretary Brendan Chudy

Board Members: Gary Dake, Rita Cox, Supervisor Matt Veitch, Charles Wait, Rocco Ferraro, Josh Spain and David Wood. Employees Martin Vanags and Jennifer Dufore.

Board members absent: Supervisor Art Johnson, Anita Daly, Penny Hill, Chairman Ed Kinowski, Kevin Hedley

Approval of Minutes – Supervisor Jack Lawler

Gary Dake made a motion to approve the minutes of the March 20, 2017 meeting. Supervisor Matt Veitch seconded the motion, and was unanimously approved on a voice vote.

Rocco Ferraro abstained from the vote due to his absence at the March 20, 2017 meeting.

Treasurer's Report – Marty Vanags

Vanags discussed with the board the statement of financial position, gave the bank balance as of March 31, 2017, reviewed accounts payable and the statement of activity. Supervisor Lawler asked for clarification on a specific bill and confirmed for the board that Supervisor Johnson reviews, by line item, the credit cards expenses. Supervisor Lawler requested the dates that SCPP has a box at the track be sent out.

Vanags went into detail on any over/under budget items on the statement of activity. Director Ferraro requested the "Total" column in the statement of activity be labeled "YTD".

Approval of Treasurers Report and payment of Bills and Reimbursable expenses - Supervisor Jack Lawler

A Motion to accept the treasurers report, bills and reimbursable expenses was made by David Wood, seconded by Supervisor Matt Veitch and was unanimously approved on a voice vote.

President's Report – Marty Vanags

Project Summary – Vanags discussed with the board the project hotlist for April 2017. Supervisor Lawler also discussed with the board his perception of a client meeting he attended with Vanags. Vanags went into detail on the requirements for some of the projects and what SCPP is doing to support. Vanags also detailed for the board the status of some of the sites being prepared. Vanags reiterated the details of the Saratoga County IDA subcommittee meeting and the project being presented. The project will go to the full board on May 8, 2017.

Vanags noted the projects recently approved by the city council.

Attraction – Vanags talked with the board about his attendance at the Intersolar Summit and the follow up needed with contacts interested in Saratoga County. Vanags also reviewed the IEDC Federal Forum with the board and discussed SelectUSA, which is still a viable conference and SCPP will be attending with CEG.

Business Retention and Expansion – Vanags delivered a summary report of the Small Business Workshops and discussed a Technical & Assistance Grant SCPP would apply for from the USDA to address a need business owners discussed at the small business workshops.

Government Relations and Industry Capacity – Vanags informed the board of the work SCPP has done to help arrange for a high-profile presenter at the NYSEDC conference May 24th – 26th, 2017. Vanags let the board know SCPP is in full compliance with the ABO, filings and tax returns. Vanags also noted an event SCPP is hosting on May 9th, which is happening during Economic Development week.

Communications – Vanags reminded the board of the SEMI ASMC event we are hosting on May 17, 2017.

Motion to Approve USDA: RBDG Grant Application

Charles Wait made a motion to approve the grant resolution. The motion was seconded by Brendan Chudy and passed unanimously on a voice vote.

New Business – Marty Vanags

Resolution for 2017 Staff Appointments – Vanags reviewed with the board the resolution to employ Grete Soule as the new Economic Development Assistant and Coordinator and also Jack Sloan as a paid summer Economic Development Intern.

Motion to Approve Staff Appointment

Charles Wait made a motion to approve the staff appointments. The motion was seconded by Gary Dake and passed unanimously on a voice vote.

The Board discussed and accepted Gary Dake's resignation from the Saratoga County Prosperity Partnership board.

Adjournment

Charles Wait made a motion to adjourn the meeting. The motion was seconded by David Wood and passed unanimously on a voice vote.

The meeting was adjourned at 4:10.

Next meeting will be May 15, 2017 at 12:00 pm, at Longfellows Restaurant.

Recording Secretary_____