

**Saratoga County Prosperity Partnership
Board Minutes
1.16.17, 3:30 PM
SCPPI Offices
2911 Route 9
Malta, NY 12020**

Meeting called to order at 3:35 pm by Chairman Jack Lawler

Present: Chairman Jack Lawler, Vice Chairman Anita Daly, Treasurer Supervisor Art Johnson, Secretary Brendan Chudy, **Board Members:** Gary Dake, Rita Cox, Kevin Hedley, Penny Hill, Supervisor Ed Kinowski, Supervisor Matt Veitch, Charles Wait, Rocco Ferraro. Employees Martin Vanags, Alyssa McClenning, Shelby Schneider and Jennifer Dufore.

Board members absent: Josh Spain and David Wood

Approval of Minutes – Supervisor Jack Lawler

Charles Wait made a motion to approve the minutes of the December 19, 2016. Rocco Ferraro seconded the motion, and was unanimously approved on a voice vote.

Treasurer’s Report – Supervisor Art Johnson

Supervisor Johnson discussed the year end reports, checking account balance and the amount due to the County. Rocco requested more information on the agreement with County. Members discussed in detail professional development and general and administrative expenses.

Approval of Treasurers Report Bills and Reimbursable Expenses– Supervisor Jack Lawler

Motion to accept report by Kevin Hedley, seconded by Brendan Chudy and was unanimously approved on a voice vote.

President’s Report – Marty Vanags

- a. **Project Summary** - Vanags discussed ongoing projects and current work with the Saratoga RLF, and State agencies to assist potential Attraction and Business Retention & Expansion projects. Vanags and Shelby Schneider discussed in greater detail projects with potential announcement dates in Q1 2017. Vanags and Schneider discussed the importance of confidentiality and the possibility of NDAs on projects.
- b. **Attraction-** Vanags and Schneider attended the SEMI ISS in CA and released a special 8@8 report to the public with the attraction trip takeaways. Vanags discussed external perception of events happening in the Capital Region.
- c. **Business Retention and Expansion** – Schneider is on track for Saratoga Strategy Goals. SCPP will be holding a series of Small Business workshops across the County. The Workshop

Roundtable event is planned for January 26th with more than 30 attendees confirmed. Results of the roundtable survey will be released to the Board if interested. Vanags and Schneider will be attending the NYSEDC Conference where Schneider will also be moderating a panel on workforce development. Vanags discussed his participation at the Albany Business Review's roundtable on workforce development.

SCPP is a lead sponsor for UVANY and will be supporting upcoming events.

d. Government Relations and Industry Capacity -

Vanags noted that SCPP presented to the IDA board plans to help with their marketing. The IDA has selected a marketing committee to work with SCPP. Vanags will also be meeting with CRC to discuss a similar program.

New Business – Supervisor Jack Lawler

Vanags asked the board to review the draft annual report and send comments to Alyssa by weeks' end.

Old Business – Marty Vanags

Vanags reviewed the PARIS filing deadlines. Auditors will be in the office on February 28 to review files.

Committee Reports

The Personnel Committee met to discuss staff goals which will be reported out to the board at a future meeting. The Committee discussed an ethics program Vanags will be instituting for the employees based off of the International Economic Development Council's code of ethics and ABO requirements. Also discussed was the possibility of employees also taking the ABO ethics training

Adjournment

Kevin Hedley made a motion to adjourn the meeting. The motion was seconded by Supervisor Matt Veitch and passed unanimously on a voice vote.

The meeting was adjourned at 4:24.

Next meeting will be February 13, 2017 at 3:30 pm, at the Partnership offices.

Recording Secretary_____