

**Saratoga County Prosperity Partnership
Board Minutes
2.13.17, 3:30 PM
SCPPI Offices
2911 Route 9
Malta, NY 12020**

Meeting called to order at 3:35 pm by Chairman Jack Lawler

Present: Chairman Jack Lawler, Vice Chairman Anita Daly **Board Members:** Gary Dake, Rita Cox, Kevin Hedley, Penny Hill, Supervisor Matt Veitch, Charles Wait, Rocco Ferraro, Josh Spain and David Wood. Employees Martin Vanags, Shelby Schneider and Jennifer Dufore.

Board members absent: Supervisor Ed Kinowski, Supervisor Art Johnson and Brendan Chudy

Approval of Minutes – Supervisor Jack Lawler

*Charles Wait requested an amendment be made to the typo on page 3. In the sentence “Schneider in on track for Saratoga Strategy goals” the word **in** needs to be **is**.*

Gary Dake made a motion to approve the amended minutes of the January 16th, 2017 meeting. Kevin Hedley seconded the motion, and was unanimously approved on a voice vote.

Treasurer’s Report – Marty Vanags

Vanags discussed with the board the statement of activity, balance sheet and bills to be paid.

Approval of Treasurers Report - Supervisor Jack Lawler

Motion to accept report by David Wood seconded by Josh Spain and was unanimously approved on a voice vote.

Approval of Bills and Reimbursable Expenses – Supervisor Jack Lawler

Motion to accept the bills by Kevin Hedley seconded by Supervisor Matt Veitch and was unanimously approved on a voice vote.

President’s Report – Marty Vanags

- a. **Project Summary** - Vanags presented details on top projects. Vanags discussed with the board the procedure and requirements for obtaining a loan from the Saratoga RLF. Vice Chairman Anita Daly mentioned that in instances where the IDA is not able to support the project, the CRC may be able to. Vanags discussed the timeline for projects.

- b. **Attraction** - Vanags and Schneider attended the SEMI ISS in CA and released a special 8@8 report to the public with the attraction trip takeaways. Vanags followed up with the board on the contacts made at SEMI ISS.
- c. **Business Retention and Expansion** – Vanags discussed the follow up from the workforce roundtable and plans for the small business workshops.
- d. **Government Relations and Industry Capacity** - Vanags discussed that work continues with the IDA on their marketing efforts.
- e. **Communications** - Vanags also discussed with the board new communications and events which will be executed in the latter half of 2017. Board members offered their support with these new initiatives and provided feedback on data sharing.

New Business – Supervisor Jack Lawler –

- a. Review 2016 Occupancy Tax Revenue – Chad Cooke
 - a. Chad walked the board through the treasurers report from the County detailing the 2016 occupancy tax collected.
- b. Review Organization Goals and Objectives
 - a. Vanags walked the board through the team goals and objectives for 2017 and opened for discussion ideas for the board retreat.

Old Business – Marty Vanags

Vanags reviewed the PARIS filing deadlines. Auditors will be in the office on February 28 to review files.

Executive Session – Board went into executive session at 4:47

Kevin Hedley requested the board go into executive session to discuss a personnel issue.

Board came out of executive session at 5:00

Adjournment

Kevin Hedley made a motion to adjourn the meeting. The motion was seconded by Penny Hill and passed unanimously on a voice vote.

The meeting was adjourned at 5:04.

Next meeting will be March 20, 2017 at 3:30 pm, at the Partnership offices.

Recording Secretary _____